

**IAEA***Atoms for Peace and Development*

الوكالة الدولية للطاقة الذرية

国际原子能机构

International Atomic Energy Agency

Agence Internationale de l'énergie atomique

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National Liaison Officers /

National Coordinators

In reply please refer to: **TN-INT2021-2303934**

Dial directly to extension: (+43 1) 2600-26540

2023-08-08

Subject: Interregional Training Course on Implementing a Systematic Approach to Training in New Nuclear Power Programmes, Ibaraki-ken, Niigata City and Tokyo, Japan, from 30 October to 3 November 2023

Dear National Liaison Officer / National Coordinator,

I am pleased to inform you that the International Atomic Energy Agency (IAEA) is organizing the above event under the IAEA technical cooperation project INT2021, "Supporting Member States Considering or Planning to Introduce or Expand Nuclear Power Programmes in Developing the Sustainable National Infrastructure Required for a Safe, Secure and Peaceful Nuclear Power Programme".

The purpose of the event is to train the participants on the processes and methodology of a systematic approach to training in new nuclear power programmes, providing a basis for establishing and sustaining the quality and reliability of training and qualification for all main categories of personnel in nuclear facility.

The attached Information Sheet provides further details, including technical and administrative aspects of the event. Selection of participants will be in accordance with IAEA procedures. Member States are strongly encouraged to identify women participants.

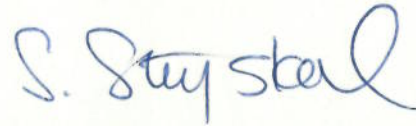
The IAEA will provide non-local participants with a round-trip air ticket based on the most direct and economical route between the airport nearest the participant's residence and Tokyo or a travel allowance to purchase an air ticket. Travel details will be agreed with the participants upon receipt of their official nomination. Participants will also receive an allowance from the IAEA sufficient to cover their costs of lodging, daily subsistence, and miscellaneous expenses for the duration of the event in line with IAEA rules and procedures.

Occupational Exposure to Radiation: This activity may involve occupational exposure to radiation. Therefore, persons nominated are required to duly complete and return the attached Occupational Exposure History (OEH) form. The IAEA will provide participants in due course with a dosimeter to monitor their occupational exposure during this event.

We would appreciate receiving your country's nominations by **01 September 2023** through the IAEA's InTouch+ platform (<https://Intouchplus.iaea.org>). Should this not be possible, applicants may download the Nomination Form for the course from the IAEA's webpage. Completed forms must be endorsed by the relevant government authority and may be sent to the IAEA, preferably by email to Official Mail - IAEA Mail address Official.Mail@iaea.org, with copy to Mr Jing Zhang J.Zhang@iaea.org and Ms. Jennifer MacDonald, Je.MacDonald@iaea.org. Please be advised that late nominations or replacements of participants after the closing date for nominations will not be accepted.

We look forward to receiving your early response.

Yours sincerely,


for

Jing Zhang
Programme Management Officer
Division for Europe
Department of Technical Cooperation

Enclosures: Information Sheet
OEH Form